



# UGC – MALAVIYA MISSION TEACHER TRAINING CENTRE

(Formerly HUMAN RESOURCE DEVELOPMENT CENTRE)

## MADURAI KAMARAJ UNIVERSITY

(Re-accredited by NAAC with 'A++' Grade in the 4<sup>th</sup> Cycle)

MADURAI - 625021, TAMIL NADU

[www.mkuniversity.ac.in](http://www.mkuniversity.ac.in) | [ugcmmttc@mkuniversity.ac.in](mailto:ugcmmttc@mkuniversity.ac.in) | 0452- 2456490



Applications are invited from the Teachers of Higher Education Institutions (HEIs) for the UGC allotted Online / Residential Programmes as detailed below.

Sl.No	Nature / Name of the Programme	Duration of the Programme (From ----- To)		Last Date	Online Application
<b>Online Faculty Induction Programme (24 Working Days)</b>					
1	<b>13<sup>th</sup> Faculty Induction Programme</b>	18.07.2024	14.08.2024	01.07.2024	<a href="#">Apply Now</a>
<b>Residential Faculty Induction Programme (24 Working Days)</b>					
2	<b>14<sup>th</sup> Faculty Induction Programme</b>	01.11.2024	28.11.2024	15.10.2024	<a href="#">Apply Now</a>
<b>Residential Refresher Courses in Core Subject &amp; Interdisciplinary (12 Working Days)</b>					
1	<b>English</b>	05.03.2025	18.03.2025	15.02.2025	<a href="#">Apply Now</a>
2	<b>Social Sciences</b> (Sociology, Political Science, Public Administration, Psychology, Criminology, History, Economics, Geography, Legal Studies, Women Studies, Education, Journalism and Disciplines)	05.03.2025	18.03.2025	15.02.2025	
<b>Online Refresher Courses in Core Subject &amp; Interdisciplinary (12 Working Days)</b>					
1	<b>Tamil</b>	09.08.2024	22.08.2024	30.07.2024	<a href="#">Apply Now</a>
2	<b>Commerce / Management</b>	18.09.2024	01.10.2024	01.09.2024	
3	<b>Basic Sciences</b> (Mathematics, Physics, Chemistry)	01.11.2024	14.11.2024	15.10.2024	
4	<b>Environmental Studies</b> (All Subjects)	01.11.2024	14.11.2024	15.10.2024	
5	<b>Life Sciences</b> (All Biological Subjects)	04.12.2024	17.12.2024	15.11.2024	
<b>Residential Short Term Courses (6 Working Days)</b>					
1	<b>MOOCs</b>	03.09.2024	09.09.2024	25.08.2024	<a href="#">Apply Now</a>
2	<b>E-Learning and E-content Development</b>	03.09.2024	09.09.2024	25.08.2024	
<b>Online Short Term Courses (6 Working Days)</b>					
1	<b>Research Methodology</b>	03.03.2025	08.03.2025	25.02.2025	<a href="#">Apply Now</a>
2	<b>Statistics in Research</b>	03.03.2025	08.03.2025	25.02.2025	
3	<b>ICT in Education</b>	03.03.2025	08.03.2025	25.02.2025	

\* The above Schedule is tentative, all the programmes and the dates are subject to change.

**DIRECTOR i/c, UGC - MMTTC**



### UGC- MALAVIYA MISSION TEACHER TRAINING CENTRE

(Formerly Human Resource Development Centre)

### MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)

Palkalainagar, Madurai-625 021

www.mkuniversity.ac.in Phone: 0452-2456490

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### APPLICATION FORM

<b>Faculty Induction Programme</b>	:	
<b>Refresher Course</b>	:	
<b>Short Term Course</b>	:	

Name (Capital Letter) Dr/Mr./Ms. :

Designation and Department :

Date of Birth

D	D	M	M	Y	Y	Y	Y
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Age

Category  
Please  
put tick

OC	BC	MBC	SC	ST

Gender

Male	Female

Religion

Minority Status

Yes	No

Date of  
Permanent  
Appointment

Teaching  
Experience

Years	Month

Any Career advancement held up  
because of non-participation in  
OP/RC

Yes	No

If yes, Specify the Due  
Date of the Next  
Career advancement

Institutional/College (Name of the Affiliated University)/University Address

State.....						Pin Code			

Mailing Address

State.....Pin.....Telephone(STD Code).....									
Mobile.....Email.....									

**Academic Career**

Examination	Subjects & Specialization	Percentage of Marks	University	Year
Post -Graduation				
M.Phil.,				
Ph.D				
Others	NET /SET			

**Details of Course attended (OP/FIP/RC)previously:**

SI.No	Name of the Course	Institution	Period

The details given above were verified and found to be correct. I will abide by the rules and regulations of the UGC.

**Place:**

**Date:**

**Signature of the Applicant**

**Certificate**

1. Certified that the above information is correct to the best of our knowledge.
2. Certified that our College/University is included in the list of Colleges under Sec.2(f) / 12B of the UGC Act 1956.
3. Certified that the applicant is a permanent / self finance teacher and will be relieved for the Programme / Course if selected.

**Office Assistant**

**Office Superintendent**

**Declaration by the Registrar / Principal**

I certify that I will relieve ..... (Name of the applicant) of ..... Department to attend the FIP/RC/STC to be conducted by the Human Resource Development Centre of MKU during .....to..... In case, the applicant is not selected for this course, he/she may be considered for the course in future.

Date:

Station:

**Signature of the Registrar/Principal with Seal**

**PLEASE NOTE:**

1. Please bring a relieving order from the appropriate authority at the time of joining the course. No one shall be allowed to sit in the course without a relieving order.
2. Please enclose self-addressed envelope with stamps.

## **INSTRUCTIONS:**

### **Application must be forwarded through proper channel.**

1. Application must be forwarded through proper channel and scanned application is to be uploaded.
2. The dates of Permanent Appointment and next Career Advancement, Phone Number (Mobile Number), E-mail ID and the declaration by the Registrar / Principal to relieve the applicant are must to consider the application.
3. Participants should not use their cell phone for attending the online course; laptop/desktop computer with a good network connection should be used
4. The filled in application should be addressed to The Director, UGC- Malaviya Mission Teacher Training Centre (Formerly Human Resource Development Centre), Madurai Kamaraj University, Madurai – 625021. Applications with Incorrect and Incomplete information will be summarily rejected.
5. Photo Copy of the Registration Fee Receipt must be uploaded only after receiving the selection letter through e-mail.
6. Do not upload Advance Copy of the Application which will not be considered for selection.
7. The Teacher participants are advised to forward their filled-in application in the prescribed format well in advance prior to the date of commencement of the respective course.

### **There is NO REGISTRATION FEE.**

- ❖ **The Course will be conducted in Online Mode on Google Meet platform.**
- ❖ **Certificate of Participation will be given to all the participants who successfully complete the programme.**
- ❖ **Faculty Induction Programme Duration: 24 Working Days (Every Sunday Holiday) with Four 90 - minutes sessions every day. The Sessions shall be conducted from 10.00 am to 11.30 am, 11.30 am to 1.00 pm 2.00 pm to 3.30 pm & 3.30 pm to 5.00 pm.**
- ❖ **Refresher Course Duration: 12 Working Days (Every Sunday Holiday) with Four 90 - minutes sessions every day. The Sessions shall be conducted from 10.00 am to 11.30 am, 11.30 am to 1.00 pm 2.00 pm to 3.30 pm & 3.30 pm to 5.00 pm.**
- ❖ **Short term Course Duration: 6 Working Days (Every Sunday Holiday) with Four 90 - minutes sessions every day. The Sessions shall be conducted from 10.00 am to 11.30 am, 11.30 am to 1.00 pm 2.00 pm to 3.30 pm & 3.30 pm to 5.00 pm.**
- ❖ **For downloading the User Manual: [Click Here](#)**
- ❖ **For Online Registration: <https://mmc.ugc.ac.in/>**
- ❖ **While registering, choose “Madurai Kamaraj University” (No- 101). Participation in this programme will be considered for fulfillment of the requirements for promotion under CAS.**
- ❖ **For General Queries, [mmc-ttp@ugc.gov.in](mailto:mmc-ttp@ugc.gov.in) 011-23604141.**
- ❖ **For Technical Queries, [ugc.technical@inlibnet.ac.in](mailto:ugc.technical@inlibnet.ac.in) +9179-2326-8279.**